

South Eastern Orienteering Association

Data Privacy Statement

What data will we collect?

The South Eastern Orienteering Association (SEOA) and its officials may hold some or all of the following data about its members and others who compete in orienteering events;

- name
- postal address
- e-mail address
- phone numbers
- year of birth
- membership number
- competition results
- offices held
- skills and qualifications
- courses attended
- details of officiating at competitions

This data may be collected directly from a person (including if you are registering or renewing on behalf of a child under the age of 18.) or from the British Orienteering Federation or orienteering clubs.

The data may be held in electronic or paper form.

In addition members of the South East Junior Orienteering Squad (SEJS) and coaches and helpers of that squad will be asked to provide medical details (including but not limited to disabilities, treatment, medication, allergies or any other relevant information) to ensure the safety and minimise the risk to members of the Squad and its coaches and helpers.

We will only use that part of your personal information that is relevant for the particular purpose

How long will we keep it?

Member data is retained by SEOA for up to four years after leaving the Association.

Why will we collect it?

The data is used in organising the sport of orienteering. This may include but is not limited to;

- enabling you to enter orienteering activities and events
- publication of competition entries and results
- coaching
- selection (for Regional or National teams, training camps etc)
- training
- appointment of officials
- send you membership communications by post or e-mail in relation to essential membership services including but not limited to notices of general meetings.

Sharing the data

Data may be shared in paper or electronic form.

- We may share your data with partners such as, but not limited to, officials, members, competitors and orienteering organisations.
- Organisations taking online event entries such as SiEntries and Fabian4.
- We may be required to share personal data with statutory or regulatory bodies and organisations to comply with statutory obligations.
- We may need to share data with insurers.

From time to time we may employ third party suppliers to provide services. In the event that we share personal information with external third parties, we will only share such personal information as is strictly required for the specific purposes and will take reasonable steps to ensure that recipients shall only process the disclosed personal information in accordance with those purposes.

Your Rights

You have the right to access a copy of the information comprised in your personal data.

Should you have any concerns or complaints in relation to the use of your personal data you should contact the SEOA's Secretary (secretary@seoa.org.uk) in the first instance.

If you are dissatisfied with how your concern or complaint is dealt with, you have the right to report your concern/complaint to the Information Commissioners Office (www.ico.org.uk)

For more information about your rights under the General Data Protection Regulations see the British Orienteering Privacy Statement. (www.britishorienteering.org.uk)

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